

Call for Nominations for Open Board Positions

We need YOU! NCOTA is searching for dedicated and enthusiastic leaders in our field to serve on our Board of Directors.

NCOTA strives to impact healthcare, legislative, and reimbursement communities as advocates for the consumer and the profession; and to be responsive to the needs of the membership by promoting professional education, communication, and monitoring trends in health care and in the community that affect the practice of occupational therapy.

In general, board members oversee the direction and management of the association, take responsibility for projects, recruit members, attend face-to-face and virtual board meetings (6 times per year), promote and assist with annual conferences, submit information and updates for the website, and carefully monitor the needs of membership.

The following elected positions are available for nomination: **President Elect (1), Vice-President (1), Membership co-chair (1), Legal and Political co-chair (1).**

We are also seeking: SIS Mental Health co-chair (1), Children and Youth co-chair (1), SIS Home Health co-chair (1), SIS Administration and Leadership co-chair (1), SIS Technology co-chair (1), SIS Education and Research co-chair (1), Student OT Board Member (1), Student OTA Board Member (1)

If you, or someone you know, would be great for these positions, please send your nomination to office@ncota.org by April 10th, 2024. Self-nominations are accepted. Please include a brief statement of your interest in the position, as well as your resume/CV.

All nominees (except for student board members) shall be an OT/L or OTA/L licensed for 1 year or more, and a member of NCOTA at the time of nomination. No experience required; we are seeking passionate individuals who are eager to make change for OT practice in NC!

Elections will be held from April 15th-May 15th, 2024.

POSITION DESCRIPTIONS:

President Elect

1. Be responsible for learning the duties and responsibilities of the President's office in preparation for assuming the role of the President.
2. Gain an understanding of the structure and function of the NCOTA and Board.
3. Perform other duties as assigned by the President.
4. Succeed to the presidency in the event of a vacancy in the office of the President

NOMINATIONS NOW OPEN



Vice President

1. Discharge the duties of the President in that individual's absence or during a vacancy.
2. Be responsible for learning the duties and responsibilities of the President's office.
3. Possess an understanding of the structure and function of the NCOTA and Board
4. Succeed to the presidency in the event of a vacancy in the office of President, if there is no President-Elect.
5. Serve as the alternate representative of the Association to the AOTA Affiliated State Association Presidents (ASAP).
6. Perform other duties as assigned by the President.
7. Serve as Executive member for at least 1 board committee.

Legal and Political Co-chair

1. Regularly communicate with AOTA, President, and Lobbyist of NCOTA
2. Draft public comments and request feedback on comments from relevant stakeholders
3. Manage NCOTA advocacy email to answer advocacy questions for members
4. Speak with students about advocacy initiatives
5. Collaborate with NCOTA Lobbyist to create annual advocacy day materials and coordinate advocacy events
6. Meet with legislative representatives related to bills the board has approved to discuss
7. Meet with DHHS and other relevant parties to further NCOTA strategic goals and agendas

Children and Youth SIS

1. Provides resources specifically addressing needs and concerns of practitioners working with children and youth.
2. Lead breakout session at NCOTA Fall Conference (or identify/coordinate substitute speaker(s)).
3. Plan 1-2 education/networking events for members.
4. Attend board meetings and share updates on advocacy needs, concerns, and events related to children and youth.

Education and Research SIS Co-Chair

1. Shall establish and maintain a collaborative relationship with statewide OT and OTA Programs
2. Shall encourage OT and OTA student participation in NCOTA
3. Shall maintain communication of new and ongoing research initiatives in the state
4. Shall facilitate collaboration and communication amongst OT and OTA programs regarding fieldwork sites and capstone placements
5. Collaborates with members of the board to encourage partnerships with OT and OTA programs

Membership Services Co-Chair

1. Plans initiatives to enhance NCOTA membership, in collaboration with other parts of NCOTA board as needed.
2. Coordinates membership booth at NCOTA conferences to promote NCOTA membership.
3. Maintains strong awareness of benefits to NCOTA membership and communicates those benefits in clear ways to stakeholders and potential members.

Mental Health SIS Co-chair

1. Provides resources specifically addressing needs and concerns of practitioners working in behavioral health settings or interested in working in these settings.
2. Lead breakout session at NCOTA Fall Conference (or identify/coordinate substitute speaker(s)).
3. Plan 1-2 education/networking events for members.
4. Attend board meetings and share updates on advocacy needs, concerns, and events related to behavioral health settings.
5. Lead the NC OT Alliance for Mental Health Promotion (NCOTAMHP) advocacy task force, which is an advocacy-based group focused on building/enhancing OT MH positions and services in NC.

Technology SIS Co-chair

1. Provides resources specifically addressing needs and concerns of practitioners working in settings aimed at provision of DME, adaptive equipment, and/or innovative technologies.
2. Lead breakout session at NCOTA Fall Conference (or identify/coordinate substitute speaker(s)).
3. Plan 1-2 education/networking events for members.
4. Attend board meetings and share updates on advocacy needs, concerns, and events related to provision of DME, adaptive equipment, and/or innovative technologies.
5. Lead the AT Competition at the NCOTA Fall Conference, which includes recruiting school/students to participate in the competition, securing vendors/sponsors, and notifying award winners following the competition.

Admin and Leadership SIS Co-chair

1. Provides resources specifically addressing needs and concerns of practitioners working in entrepreneurial settings, administrative or leadership positions, or other business ventures related to occupational therapy.
2. Lead breakout session at NCOTA Fall Conference (or identify/coordinate substitute speaker(s)).
3. Plan 1-2 education/networking events for members.
4. Attend board meetings and share updates on advocacy needs, concerns, and events related to leadership, management, and entrepreneurial issues.

Home Health SIS Co-chairs

1. Provide resources specifically addressing needs and concerns of practitioners working in the home health and community settings or interested in working in these settings.
2. Lead SIS Breakout session at NCOTA Fall Conference (or identify/coordinate substitute speaker if unable to attend Fall Conference)
3. Plan 1-2 education/networking events for members
4. Attend board meetings and share updates on advocacy needs, concerns, and events related to home health and community settings.

OT and OTA Student Board Member

1. Attend board meetings and participate in discussion related to student engagement
2. Encourage OT and OTA student participation in NCOTA activities

